

COWICHAN WATERSHED BOARD

COWICHAN CO-GOVERNANCE CONVERSATIONS WORKSHOP SERIES

PROPOSED CHANGES TO CWB GOVERNANCE MANUAL



BACKGROUND

- THIS SUMMARY OF PROPOSED REVISIONS AND ADDITIONS TO THE 2010 CWB GOVERNANCE MANUAL HAS BEEN DEVELOPED TO ADDRESS ISSUES AND INPUT RAISED AT WORKSHOP 1.
- THE INTENT IS TO IMPROVE THE EFFICIENCY AND EFFECTIVENESS OF THE CWB IN THE DELIVERY OF ITS MANDATE. UPDATES REFLECTING CURRENT OPERATIONS OF THE CWB ARE ALSO INCLUDED.
- THESE SUGGESTED CHANGES ARE CURRENTLY CONCEPTUAL AND WILL NEED TO BE INCORPORATED INTO UPDATED GOVERNANCE MANUAL, PRESENTED TO CWB FOR DISCUSSION AND RATIFICATION AND THEN REFERRED TO BOTH COWICHAN TRIBES AND COWICHAN VALLEY REGIONAL DISTRICT FOR SIGN OFF
- CHECKLIST PRESENTED BY RELEVANT SECTION OF GOVERNANCE MANUAL

PRESENTATION FORMAT

- PROPOSED REVISIONS ARE PRESENTED IN 2 GROUPS:
 - ADMINISTRATIVE CHANGES
 - DETAIL ORIENTED, MODEST IN NATURE
 - STRATEGIC CHANGES
 - MORE SUBSTANTIVE



ADMINISTRATIVE CHANGES

1. AUTHORITY (FORMERLY MANDATE SEC. 3.2)

- EXPAND SCOPE TO SPECIFY THAT COWICHAN WATERSHED INCLUDES KOKSILAH WATERSHED
- IN SECTION 2.2, REPLACE “BOARD DOES NOT HAVE REGULATORY AUTHORITY BUT SHALL...” WITH “WORKING IN COLLABORATION WITH COWICHAN TRIBES CVRD AND THE PROVINCE, THE BOARD SHALL....”
- INCLUDE RECENTLY DEVELOPED ORGANIZATION STRUCTURE DIAGRAM IN GOVERNANCE MANUAL
- INCLUDE RECOMMENDATION FOR TRAINING FOR BOARD MEMBERS REGARDING TOOLS/AUTHORITIES, CURRENTLY AND POTENTIAL FOR FUTURE.
- INCLUDE REFERENCE TO CVRD CO-CHAIR REPORTING BACK TO CVRD BOARD ON CWB ISSUES.

2. JURISDICTION (NEW SECTION)

□ INSERT, “VARIOUS LEVELS OF GOVERNMENT EXERT AUTHORITY TO MAKE MANAGEMENT DECISIONS WITH THE COWICHAN/KOKSILAH WATERSHED INCLUDING COWICHAN TRIBES, CVRD, PROVINCE AND FEDERAL GOVERNMENT. THE CWB OPERATES WITHIN THE CONTEXT OF THE INTERPLAY OF THESE JURISDICTIONS.”

□ INSERT DIAGRAM OF CWB GOVERNANCE STRUCTURE.



3. COMPOSITION AND APPOINTMENTS (FORMERLY APPOINTMENT, SECTION 3.1.1)

- ORIENTATION FOR NEW CWB MEMBERS SO AS TO BETTER UNDERSTAND THEIR ROLES.
- REFERENCE DIAGRAM OF CWB GOVERNANCE STRUCTURE.

4. ROLES & RESPONSIBILITIES (SEC 2.4)

- INCLUDE REFERENCE TO THE COWICHAN WATERSHED SOCIETY WITHIN THE MANUAL, WITH ACCOUNTABILITY TO BC SOCIETY ACT.
- STAFF TO DEVELOP AND INCLUDE CHART OF CWB RESPONSIBILITIES IN TERMS OF CBWMP ACTIONS (IN COLLABORATION WITH OTHERS RESPONSIBLE.)

5. STAFFING AND CAPACITY (FORMERLY “ROLES AND RESPONSIBILITIES OF CWB COORDINATOR SEC. 3.6)

- UPDATE “COORDINATOR” TO “EXECUTIVE DIRECTOR” IN MANUAL

6. FUNDING (NEW SECTION)

- ADD SECTION TO GOVERNANCE MANUAL: THE CWS WAS INCORPORATED UNDER THE BC SOCIETY ACT TO SERVE AS THE OPERATIONAL ARM OF THE COWICHAN WATERSHED BOARD RECEIVING AND ADMINISTERING RESOURCES TO IMPLEMENT BOARD PRIORITIES.

STRATEGIC CHANGES

9. INTERNAL DECISION MAKING (NEW SECTION)

- INCLUDE A MORE ROBUST MODEL OF CONSENSUS, INCLUDING STEPS TO TAKE WHEN CONSENSUS IS NOT REACHED. ALTERNATIVES TO BE RESEARCHED BY STAFF AND PRESENTED TO CWB FOR DISCUSSION AND DECISION.